



Kirtland Community Meal Coordinator Guidelines

Regarding Volunteers

- Use the SignUpGenius link or QR Code to sign up to coordinate a meal. The links and QR codes are listed on the back side of this page for the remaining months of 2025, or go to the Kirtland Community Meal page on our parish website by clicking on Ministries & Groups/Outreach/Kirtland Community Meal
- Either share the link/QR code with others who want to volunteer with you or add their names yourself
- We will encourage others in the parish to sign up to volunteer for any open positions
- At the time of the meal, instruct your volunteers – especially the servers – to socialize and spend time with the attendees. Servers are encouraged to sit and eat or just sit and talk with the attendees at the tables to which they're assigned to serve
 - Rather than having a buffet line, food will be plated in the kitchen and servers will bring the plates to each table

Regarding the Food for the Meals

- Food should be of the quality and appearance that anyone would serve at their own family meal!
- We will keep a running tally of main dishes served to ensure variety – for sure do not serve the same main dish two months in a row! The tally will be kept on the parish website on the Kirtland Community Meal page
- Avoid processed food such as hot dogs (unless you want to host it as a cookout!), boxed macaroni and cheese, frozen dinners, and canned vegetables
- Some coordinators choose to donate their purchase of food items - that is welcome, but not expected. Reimbursement is available from Divine Word, if needed!

Resources for Self-Reliance

- For those who need guidance to support some areas of their well-being, volunteers who specialize in employment counseling or financial counseling are encouraged to sign up on the SignUpGenius, as well. Our parish nurse, Floreene Inghram will also be present each month to provide limited nursing care such as blood pressure checks.



SignUpGenius links/QR codes to volunteer anytime through 2025

July 20, 2025:

<https://www.signupgenius.com/go/10C094BADAE23ABF4C16-56265071-community>



August 17, 2025:

<https://www.signupgenius.com/go/10C094BADAE23ABF4C16-56767795-community>



September 21, 2025:

<https://www.signupgenius.com/go/10C094BADAE23ABF4C16-56878256-community>



October 19, 2025:

<https://www.signupgenius.com/go/10C094BADAE23ABF4C16-56878286-community>



November 16, 2025:

<https://www.signupgenius.com/go/10C094BADAE23ABF4C16-56878940-community>



December 21, 2025:

<https://www.signupgenius.com/go/10C094BADAE23ABF4C16-56879176-community>

